



Claims

Your Claims Team

UniqueHR Claims Adjusters manage all cases of employee worksite injury or illness. They work closely with treating physicians, clinics, and our third-party administrator to ensure injured employees receive the proper medical care in a timely manner, and return to work as soon as possible. **REPORT INJURIES OR ACCIDENTS IMMEDIATELY.** UniqueHR's claims adjusters are available 24 hours a day, 7 days a week.

Work-Site Accident or Injury

Urgent Care

Located near you, this facility will be able to assist you with your work-related accidents, pre-employment and random drug testing, as well as all physicals. **If it is a true emergency, call 911 and go to the nearest Emergency Room.**

Drug Screen Policy

UniqueHR is a drug-free workplace. We require all work-related injuries or illnesses to submit a post-accident drug screen on the same day of the incident. Failure or refusal to submit a drug screen is grounds for termination of employment with UniqueHR. If an employee should test positive for any illegal drug, narcotic, or other regulated drug taken without a prescription, our third-party administrator may deny the claim. The employee would then be responsible for all medical expenses incurred.

Return to Work Policy

At UniqueHR we have a very aggressive return to work policy. Off-work status is only if the injury or illness requires the employee to be hospitalized or bedridden. We hope to assign your injured employee to light duty at your company. However, if that is not possible, we provide light duty for just about every type of injury and can accommodate almost all types of restrictions.

Available 24/7

We're here for you 24/7. Report accidents by calling toll free 1-800-824-8367 and asking for the Claims Department. Or, call the claims adjuster's cell phones at 361-877-3357 and 361-331-0384.



Claims

Contact Us Immediately for Work-Related Injuries

800-824-8367

866-516-7270 Fax

24/7: 361-877-3357 or 361-331-0384

wcriskmgmt@uniquehr.com

Step 1

Injured Work Experience participant or supervisor reports accident or injury immediately by calling UniqueHR's Claims Management at 800-824-8367.

Step 2

Injured Work Experience participant will be directed to a medical facility for appropriate and quality care. Please understand, emergency rooms are costly and are used for severe injuries only.

Step 3

A post-accident drug screen, breath alcohol and/or hair analysis test will be performed immediately after the accident. Drug screens must be performed the date of the injury. Failure or refusal to have a drug screen performed within 24 hours is grounds for termination of employment with UniqueHR.

Step 4

A *First Report of Injury* form must be completed on all work-related accidents and injuries. If treatment is being refused, the *First Report of Injury* form still must be completed with the *Refusal of Treatment* section signed. Please fax the completed *First Report of Injury* to the Claims Management at 866-516-7270. A drug screen is required for all accidents/injuries regardless of the *Refusal of Treatment*.